

# REQUEST FOR PROPOSAL

## DCCD Installation & Removal of Existing Playground Equipment Department of Child Care & Development Navajo Nation Division of Social Services

**Bid No: 23-10-3153LE**

### Mission Statement:

The Navajo Nation Department of Child Care and Development program's primary mission to provide quality childcare to the Navajo Nation communities. The purpose of providing childcare is to ensure that the family can become self-sufficient through employment or becoming employable in the near future. This can be done by employment, job training or through higher education. This is accomplished through tribal childcare centers or private providers.

### Overview:

The Navajo Nation Department of Child Care and Development (DCCD) solicits a licensed contractor to: The purpose of the Scope of Work is to define and establish the scope of services necessary and contract shall be awarded based on the lowest responsible bid and responsive bid package which, meets the needs of the Navajo Nation Department of Child Care and Development, for the removal and disposal of all existing playground equipment at the Ft. Defiance Maintenance Yard. Also, for the removal and disposal of all existing playground equipment and installation of new playground equipment for the following Child Care Center locations; Alchini Nizhoni Child Care Center – Building No. 4244/Building No. 4245, Crownpoint Child Care Center – Building No. 4049, Ft. Defiance Child Care Center – Building No. 4006, Hogback Child Care Center – Building No. 4010, Karigan Child Care Center – Building No. 5166, Kii' Doo' Baa' Child Care Center – Building No. 2394/Building No. 4011, Leupp Early Learning Center – Building No. 3150, Little Miss Muffet Child Care Center – Building No. 4008/Building No. 4009, Many Farms Child Care Center – Building No. 4021, Nooseli Child Care Center – Building No. UNKNOWN, Pinon Child Care Center – Building No. 4246, Rough Rock Child Care Center – Building No. 3951, Tsaile Child Care Center – Building No. 4013, Tuba City Child Care Center – Building No. 4015/Building No. 4017/Building No. 4020, and Two Grey Hills Child Care Center – Building No. T073152.

### Site Locations:

1. Alchini Nizhoni Child Care Center – Building No. 4244/Building No. 4245  
Shiprock, NM – coordinates 36.775474, -108.704122
2. Crownpoint Child Care Center – Building No. 4049  
Crownpoint, New Mexico – coordinates 35.689475, -108.147632
3. Ft. Defiance Child Care Center – Building No. 4006  
Ft. Defiance, Arizona – coordinates 35.741716, -109.072924
4. Ft. Defiance Maintenance Yard  
Ft. Defiance, Arizona – coordinates 35.735086, -109.061781

5. Hogback Child Care Center – Building No. 4010  
Hogback, New Mexico – coordinates 36.776289, -108.608825
6. Karigan Child Care Center – Building No. 5166  
St. Michaels, Arizona – coordinates 35.657284, -109.099047
7. Kii’ Doo’ Baa’ Child Care Center – Building No. 2394/Building No. 4011  
Chinle, Arizona – coordinates 36.154245, -109.582843
8. Leupp Early Learning Center – Building No. 3150  
Leupp, Arizona – coordinates 35.294400, -111.007523
9. Little Miss Muffet Child Care Center – Building No. 4008/Building No. 4009  
Fort Defiance, Arizona – coordinates 35.735067, -109.061115
10. Many Farms Child Care Center – Building No. 4021  
Many Farms, Arizona – coordinates 36.353651, -109.622005
11. Nooseli Child Care Center – Building No. UNKNOWN  
Tsaile, Arizona – coordinates 36.294818, -109.216696
12. Pinon Child Care Center – Building No. 4246  
Pinon, Arizona – coordinates 36.113120, -110.217842
13. Rough Rock Child Care Center – Building No. 3951  
Rough Rock, Arizona – coordinates 36.413099, -109.861145
14. Tsaile Child Care Center – Building No. 4013  
Tsaile, Arizona – coordinates 36.293882, -109.216684
15. Tuba City Child Care Center – Building No. 4015/Building No. 4017/Building No. 4020  
Tuba City, Arizona – coordinates 36.122436, -111.244492
16. Two Grey Hills Child Care Center – Building No. T073152  
Two Grey Hills, New Mexico – coordinates 36.281724, -108.817579

Site Visits:

It is mandatory to make a site visit to all site locations prior to submitting a bid proposal to familiarize themselves with the project and site conditions.

To schedule a site visit, please contact the following individual:

Department of Child Care and Development  
Planner Estimator, Delegated Maintenance Supervisor  
Cyrus R. Davis  
Office Telephone: (928) 871-7761  
Work Cell Phone: (928) 206-7283  
Email: [Cyrus.Davis@nndss.org](mailto:Cyrus.Davis@nndss.org)

## Scope of Work

### Overview:

The Navajo Nation Department of Child Care and Development solicits a licensed contractor to:

The purpose of the Scope of Work is to define and establish the scope of services necessary and contract shall be awarded based on the lowest responsible bid and responsive bid package which, meets the needs of the Navajo Nation Department of Child Care and Development, for the removal and disposal of all existing playground equipment at the Ft. Defiance Maintenance Yard. Also, for the removal and disposal of all existing playground equipment and installation of new playground equipment for the following Child Care Center locations; Alchini Nizhoni Child Care Center – Building No. 4244/Building No. 4245, Crownpoint Child Care Center – Building No. 4049, Ft. Defiance Child Care Center – Building No. 4006, Hogback Child Care Center – Building No. 4010, Karigan Child Care Center – Building No. 5166, Kii’ Doo’ Baa’ Child Care Center – Building No. 2394/Building No. 4011, Leupp Early Learning Center – Building No. 3150, Little Miss Muffet Child Care Center – Building No. 4008/Building No. 4009, Many Farms Child Care Center – Building No. 4021, Nooseli Child Care Center – Building No. UNKNOWN, Pinon Child Care Center – Building No. 4246, Rough Rock Child Care Center – Building No. 3951, Tsaile Child Care Center – Building No. 4013, Tuba City Child Care Center – Building No. 4015/Building No. 4017/Building No. 4020, and Two Grey Hills Child Care Center – Building No. T073152. The awarded contractor shall provide quality services, as follows;

### Codes and Standards:

The licensed contractor shall comply with all applicable codes and standards, as listed;

1. American with Disabilities Act and Architectural Barriers Act Accessibility Guidelines (ADAABAGG)
2. American with Disabilities Act (ADA)
3. American Society for Testing and Materials (ASTM)
4. Navajo Nation Occupational Safety and Health Administration (NNOSHA)
5. Uniform Federal Accessibility Standards (UFAS)

### Specifications and Submittals:

1. The licensed contractor shall provide and submit to the DCCD an itemized written cost proposal breakdown for the removal and disposal of all existing playground awnings, awning structures, turf surfacing, rubber mulch surfacing, rubber tile surfacing, plastic edging timbers, plastic edging timber metal spikes, playground equipment, playground benches, basketball courts, basketball goals, playground signs and all other playground components, at sixteen (16) indicated site locations.
2. The licensed contractor shall provide and submit to the DCCD an itemized written cost proposal breakdown to install new 2-12 age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts, regulation sized (10 ft. high) basketball goals and Jr. sized basketball goals (6 ft. high), parking lot covered

parking, main entrance child care signs, 8 feet high industrial grade fencing, and one hundred seat amphitheater style seating, at fifteen (15) indicated site locations.

3. The licensed contractor shall furnish, shall provide, and submit detailed drawings of the age-appropriate playground equipment locations, within the designated site locations and shall verify with the DCCD for approval.
4. The licensed contractor shall provide and submit all submittals for all the new playground equipment colors, custom signage, custom playground equipment images and photographs, awning structure colors, and awning colors, to DCCD for approval.
5. All the site locations vary in age groups, from infant to 12 years of age. Age-appropriate playground designs should accommodate these differences regarding the type, scale, fall height, accessibility, sight lines, signage and/or labeling, conflicting activities, and the layout of equipment.
6. The licensed contractor shall install safety barriers between conflicting activities.
7. The licensed contractor shall provide and submit a written workplan schedule that allows for the least amount of disruption of the child care operations.
8. The licensed contractor shall verify and locate all existing utilities, overhead and underground lines before the start of construction.
9. The license contractor shall incorporate and include the Navajo language colors, symbols, and pictures to install on the new playground learning walls. The Navajo language will include numbers (1-10), primary and secondary colors (red, yellow, blue, green, orange, purple), and animals (cow, horse, dog, cat, sheep). The licensed contractor shall provide and submit submittals to DCCD for approval.
10. The license contractor shall incorporate noise-making playground equipment, to invite all children to the sounds of music. Contractor shall provide and submit submittals to DCCD for approval.
11. The licensed contractor shall construct new concrete sidewalks, with required reinforcement, from the child care center building to the new playground areas. The licensed contractor shall provide plan layout drawings and submittals to the DCCD for approval.
12. The license contractor shall install Pour and Play surfacing as one slab, and not in separate areas or islands. The licensed contractor shall provide and submit submittals to DCCD for approval.
13. The licensed contractor shall provide professional workmanship for the removal and disposal of all the existing playground awnings, awning structures, turf surfacing, rubber playground mulch, rubber surfacing tiles, plastic edging timbers, playground equipment, playground benches, basketball courts, basketball goals, playground signs and other playground components, in the accordance with the Scope of Work and the required specifications.
14. All new age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts with markings and lines, regulation sized basketball goals and Jr. sized basketball goals, and small amphitheater with seating, shall

be certified and shall comply with the latest up to date codes and standards of ADAABAGG, ADA, ASTM, NNOSHA, and UFAS. The licensed contractor shall provide and submit submittals to the DCCD for approval.

15. The new playground equipment shall follow and meet ADAABAAG playground codes and requirements. All play structures shall be accessible according to the ADA Standard for Accessible Design.
16. The licensed contractor shall at all times adhere to and be in compliance with any and all applicable Federal, State, Navajo Nation, local regulations, statutes, and laws.
17. The licensed contractor shall provide 1-Year workmanship warranty from the date of completion. The manufacturer shall provide and submit warranty documents for all equipment and Pour and Play surfacing. The licensed contractor shall provide one (1) free safety audit and an annual inspection at no cost to the DCCD, for the next five (5) years for all new play equipment and new Pour and Play surfacing installations.

#### Mobilization:

1. The licensed contractor shall be responsible for receiving, unloading, and transporting any and/or all playground equipment to and away from all sixteen (16) site locations.
2. The licensed contractor shall provide all necessary labor, materials, equipment, supervision, tools, transportation, and all other services to complete the project one hundred percent.
3. The licensed contractor shall be responsible for mobilization cost of materials, equipment, office trailer, storage bins, and other construction items that need transporting to the sixteen (16) location sites.
4. The licensed contractor shall be responsible to load, transport, and disposal of all damaged and replaced playground materials, to an approved Environmental Protection Agency (EPA) landfill off the Navajo Reservation.

#### Installations:

Installation of new 2-12 age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts with all markings and lines, regulation sized (10 ft. high) basketball goals and Jr. sized basketball goals (6 ft. high), covered parking, structures for parking lot areas, main entrance child care signs, 8 feet high industrial grade fencing, and seat amphitheater style seating at the required indicated site location, in accordance with the scope of work.

1. The licensed contractor shall be responsible for the removal and disposal of all existing playground awnings, awning structures, turf surfacing, rubber playground mulch, rubber surfacing tiles, plastic edging timbers, plastic edging timber metal spikes, playground equipment, playground benches, basketball courts, basketball goals, playground signs and other playground components. The contractor

shall be responsible for the disposal of all damaged and replaced materials, to an approved EPA landfill off the Navajo Reservation.

2. The licensed contractor shall prepare the new age-appropriate playground areas in preparation for new sub-base compacted soil for Pour and Play.
3. The licensed contractor shall include to provide positive drainage away from all structures.
4. The licensed contractor shall install the new playground equipment.
5. The licensed contractor shall install reinforced 6" concrete curb around the designated playground areas before installing Pour and Play surface area.
6. The licensed contractor shall design playground areas for Pour and Play as one whole slab, connecting all playground areas, and not individual islands.
7. The licensed contractor shall provide and install new stucco netting wire material for all pour and play, whole slab surfaces areas at all site locations as specified, to deter prairie dogs from the new Pour and Play surface areas.
8. The licensed contractor shall install specified sub-based, specified color, and specified design of Pour and Play surface area, at all site locations.
9. The licensed contractor shall install the new Pour and Play surfacing, at the required temperature.
10. The licensed contractor shall to install new 2-12 age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts, regulation sized (10 ft. high) basketball goals and Jr. sized basketball goals (6 ft. high), safety barriers between conflicting activities, parking lot covered parking, main entrance child care signs, 8 feet high industrial grade fencing, and one hundred seat amphitheater style seating, at sixteen (16) indicated site locations.

#### Removal, Disposal, and Installations at Locations:

1. Alchini Nizhoni Child Care Center – Building No. 4244/Building No. 4245  
Shiprock, NM – coordinates 36.775474, -108.704122
  - a. Removal and disposal of all the existing playground swing set, plastic timber edging, plastic timber edging metal spikes, and rubber mulch material, located under the existing small 28' x 28' awning.
  - b. Removal and disposal of all existing playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and turf material, located under the existing large 100' x 60' awning.
  - c. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under the existing large 100' x 60' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment areas and adult exercise equipment stations.
  - d. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under the 28' x 28' existing playground awning structure and awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.

- e. Construct a new half-court Basketball Court, with all markings and lines, and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- f. Removal and disposal of the existing child care sign at the front of Building No. 4244/Building No. 4245 and install new child care sign, with specified information, at the front entrance of child care center.
- g. Install new playground awning structure style, for twenty (20) covered parking spaces at employee parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- h. Removal and disposal of the existing chain link fence around the entire child care center boundary.
- i. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground areas.

2. Crownpoint Child Care Center – Building No. 4049

Crownpoint, New Mexico – coordinates 35.689475, -108.147632

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, playground awning structures and awnings, and rubber mulch from the existing playground area.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under the recently installed 28' x 28' awning structure. Recently installed awning structure and 2-5 years of age playground equipment will remain as is.
- c. Install specified color and design of Pour and Play surfacing, under the recently installed 28' x 28' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under the 28' x 28' existing playground awning structure and awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- f. Construct a new half-court Basketball Court, with all markings and lines, and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- g. Removal and disposal of the existing child care sign at the front of Building No. 4049 and install new child care sign, with specified information, at the front entrance of child care center.

- h. Install new playground awning structure style, for four (4) covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
  - i. Removal and disposal of the existing chain link fence around the playground area.
  - j. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.
3. Ft. Defiance Child Care Center – Building No. 4006  
 Ft. Defiance, Arizona – coordinates 35.741716, -109.072924
- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, playground awning structures and awnings, turf material, and rubber mulch from the existing playground area.
  - b. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
  - c. Install new six (6) station adult exercise equipment station, appropriate number of new ADA accessible picnic tables, one (1) trash can, specified color and design of Pour and Play surfacing, under appropriate size playground awning structure and specified color playground awning.
  - d. Construct a new half-court Basketball Court, with all markings and lines, and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
  - e. Removal and disposal of the existing child care sign at the front of Building No. 4006 and install new child care sign, with specified information, at the front entrance of child care center.
  - f. Install new playground awning structure style, for the required number of covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
  - g. Removal and disposal of the existing chain link fence, around entire child care center boundary.
  - h. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.
4. Ft. Defiance Maintenance Yard  
 Ft. Defiance, Arizona – coordinates 35.735086, -109.061781
- a. Removal and disposal of all playground equipment, components, plastic timber edging, playground awning structures and awnings, turf padding, and turf materials.

5. Hogback Child Care Center – Building No. 4010



Hogback, New Mexico – coordinates 36.776289, -108.608825

- a. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under the recently installed 28' x 28' awning structure. Recently installed awning structure and recently installed 2-5 years of age playground equipment will remain as is.
- b. Install specified color and design of Pour and Play surfacing, under recently installed 28' x 28' awning.
- c. Install new six (6) station adult exercise equipment station, appropriate number of new ADA accessible picnic tables, one (1) trash can, specified color and design of Pour and Play surfacing, under appropriate size playground awning structure and specified color playground awning.
- d. Removal and disposal of the existing child care sign at the front of Building No. 4010 and install new child care sign, with specified information, at the front entrance of child care center.
- e. Install new playground awning structure style, for the required number of covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- f. Removal and disposal of the existing chain link fence, around entire child care center boundary.
- g. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

6. Karigan Child Care Center – Building No. 5166

St. Michaels, Arizona – coordinates 35.657284, -109.099047

- a. Removal and disposal of all outdated 2-12 years of age playground equipment, two (2) swing sets, one (1) bench, existing rubber tiles on the basketball court, existing basketball court, two (2) existing Jr. size basketball goals, existing rubber tiles under the 28' x 28' awning structure, tree roots as required, and turf material from designated existing playground areas. **The contractor is responsible to disconnect, remove, and reconnect the existing Navajo language audio system, from the existing 2–5-year-old playground structure, to the newly installed 2–5-year-old playground structure.**
- b. Removal and disposal of turf material only, from under recently installed 32' x 32' awning structure. Recently installed awning structure and 2-5 years of age playground equipment will remain as is.
- c. Install specified color and design of Pour and Play surfacing, under recently installed 32' x 32' awning.
- d. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new 2-5 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new

playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. **The contractor is responsible to re-install and re-connect the Navajo Nation owned, existing Navajo language audio system to the new 2-5 playground structure. The contractor is to ensure the Navajo language audio system is operating properly.**

- f. Construct new full-court basketball court, with all markings and lines, install two (2) new Jr. sized basketball goals and two (2) new adult size basketball goals, and a new personalized sign imitating a full scoreboard.
- g. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- h. Install one hundred (100) new seat amphitheater style seating in the playground area, with specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of the stage.
- i. Removal and disposal of the existing child care sign at the front of Building No. 5166 and install new child care sign, with specified information, at the front entrance of child care center.
- j. Install new playground awning structure style, for twenty (20) covered parking spaces at employee parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- k. Install new playground awning structure style, for fifteen (15) covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- l. Install new playground awning structure style, for four (4) covered parking spaces at the handicap parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- m. Removal and disposal of the existing black picket fence around the whole child care center boundary. Remove and dispose of the existing four feet chain link fence, separating the parking lot and playground area.
- n. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

7. Kii' Doo' Baa' Child Care Center – Building No. 2394/Building No. 4011

Chinle, Arizona – coordinates 36.154245, -109.582843

- a. Removal and disposal of all outdated playground equipment, components, swing sets, plastic timber edging, plastic timber edging metal spikes, playground awning structures and awnings, and rubber mulch from the existing playground area.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under the recently installed 28' x 28' awning structure. Recently installed awning structure and recently installed 2-5 years of age playground equipment will remain as is.

- c. Install specified color and design of Pour and Play surfacing, under the recently installed 28' x 28' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new 2-5 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- f. Construct new full-court basketball court, with all markings and lines, install two (2) new Jr. sized basketball goals and two (2) new adult size basketball goals, and a new personalized sign imitating a full scoreboard.
- g. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- h. Install one hundred (100) new seat amphitheater style seating in the playground area, with specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of the stage.
- i. Removal and disposal of the existing child care sign at the front of Building No. 2394/Building No. 4011 and install new child care sign, with specified information, at the front entrance of child care centers.
- j. Install new playground awning structure style, for fifteen (15) covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- k. Removal and disposal of the existing black picket fence around the whole child care center boundary. Remove and dispose of the existing four feet chain-link fence, separating the building and playground area.
- l. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

8. Leupp Early Learning Center – Building No. 3150

Leupp, Arizona – coordinates 35.294400, -111.007523

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, playground turf material, playground awning

- structures and awnings, and rubber mulch from the existing playground areas and outside classroom areas.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under recently installed 32' x 32' awning structure. Recently installed awning structure and recently installed 2-5 years of age playground equipment will remain as is.
  - c. Install specified color and design of Pour and Play surfacing, under the recently installed 32' x 32' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
  - d. Install specified color and design of Pour and Play surfacing, outside classroom areas. Classroom areas will be furnished with learning walls, tunnels, sound making instruments, and an appropriate number of benches. The learning walls will incorporate the Navajo language, such as numbers (1-10), colors (primary colors), and animals (cow, horse, dog, cat, sheep).
  - e. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
  - f. Install new 2-5 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
  - g. Construct new full-court basketball court, with all markings and lines, install two (2) new Jr. sized basketball goals and two (2) new adult size basketball goals, and a new personalized sign imitating a full scoreboard.
  - h. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
  - i. Install one hundred (100) new seat amphitheater style seating in the playground area, with specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of the stage.
  - j. Removal and disposal of the existing child care sign at the front of Building No. 3150 and install new child care sign, with specified information, at the front entrance of child care centers.
  - k. Install new playground awning structure style, for twenty-six (26) covered parking spaces at the main parking lot area provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.

- l. Removal and disposal of the existing chain-link fencing around the whole child care center boundary. Remove and dispose of the existing four feet chain link fence, separating the playground area.
- m. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

9. Little Miss Muffet Child Care Center – Building No. 4008/Building No. 4009

Fort Defiance, Arizona – coordinates 35.735067, -109.061115

- a. Removal and disposal of existing playground swing set, rubber mulch material, plastic timber edging, plastic timber edging metal spikes, existing 28' x 28' awning, and awning.
- b. Removal and disposal of all existing outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and turf material, located under the existing large 100' x 60' awning. Recently installed 2-5 years of age playground equipment will remain as is.
- c. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under the existing large 100' x 60' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- e. Construct a new half-court Basketball Court, with all markings and lines, and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- f. Removal and disposal of the existing child care sign at the front of Building No. 4008/Building No. 4009 and install new child care sign, with specified information, at the front entrance of child care center.
- g. Install new playground awning structure style, for the required number of covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- h. Removal and disposal of the existing black picket fence and chain-link fence, around the whole child care center boundary. Remove and dispose of existing four feet chain link fence, separating the playground area.
- i. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

10. Many Farms Child Care Center – Building No. 4021

Many Farms, Arizona – coordinates 36.353651, -109.622005

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and rubber mulch from the playground area, with no awnings.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under recently installed 32' x 32' awning structure. Recently installed awning structure and recently installed 2-5 years of age playground equipment will remain.
- c. Install specified color and design of Pour and Play surfacing, under recently installed 32' x 32' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of playground components, age-appropriate playground signs, appropriate number of playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- f. Install new one hundred (100) seat amphitheater style seating in the playground area, with specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of stage.
- g. Install new full court Basketball Court with all markings and lines, with two (2) new child sized basketball goal and two (2) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- h. Removal and disposal of the existing child care sign at the front of Building No. 4021 and install new child care sign, with specified information, at the front entrance of child care center.
- i. Install new playground awning structure style, for twenty-five (25) covered parking spaces at main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- j. Removal and disposal of the existing chain-link fence around the entire child care center boundary.
- k. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

11. Nooseli Child Care Center – Building No. UNKNOWN

Tsaile, Arizona – coordinates 36.294818, -109.216696

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and rubber mulch located under the existing 28' x 28' awning. The existing 28' x 28' awning structure and awning will remain as is.

- b. Install already purchased 2-5 years of age-appropriate playground equipment, appropriate number of playground components, age-appropriate playground signs, appropriate number of playground benches, specified color and design of Pour and Play surfacing, under existing 28' x 28' awning structure and awning. (2-5 years of age-appropriate playground equipment is already purchased and is in storage) The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- c. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- d. Removal and disposal of the existing child care sign at the front of building and install new child care sign, with specified information, at the front entrance of child care center.
- e. Removal and disposal of the existing chain-link fence around the entire child care center boundary.
- f. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

12. Pinon Child Care Center – Building No. 4246

Pinon, Arizona – coordinates 36.113120, -110.217842

- a. Removal and disposal of all existing playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and rubber mulch material, located under the existing kite awning on the south side of the playground area.
- b. Removal and disposal of all plastic timber edging, plastic timber edging metal spikes, and turf material, located under the existing 28' x 28' awning. The two existing 28' x 28' awning structure, structure awning, and the recently installed 2-5 years of age playground equipment will remain.
- c. Install specified color and design of Pour and Play surfacing, under both 28' x 28' awnings. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.

- f. Construct a new half-court Basketball Court with all markings and lines and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- g. Removal and disposal of the existing child care sign at the front of Building No. 4246 and install new child care sign, with specified information, at the front entrance of child care center.
- h. Install new playground awning structure style, for twenty (20) covered parking spaces at main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- i. Removal and disposal of the existing chain-link fence around the entire child care center boundary.
- j. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

13. Rough Rock Child Care Center – Building No. 3951

Rough Rock, Arizona – coordinates 36.413099, -109.861145

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, playground turf material, playground awning structures and awnings, and rubber mulch from the existing playground areas and outside classroom areas.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under the recently installed 28' x 28' awning structure. Recently installed awning structure and recently installed 2-5 years of age playground equipment will remain as is.
- c. Install specified color and design of Pour and Play surfacing, under recently installed 28' x 28' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install specified color and design of Pour and Play surfacing, outside classroom areas. Classroom areas shall be furnished with learning walls, tunnels, sound-making instruments, and an appropriate number of benches. The learning walls will incorporate the Navajo language, such as numbers (1-10), colors (primary colors), and animals (cow, horse, dog, cat, sheep).
- e. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- f. Install new 2-5 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.



- g. Construct a new half-court Basketball Court with all markings and lines and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- h. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- i. Install one hundred (100) new seat amphitheater style seating in the playground area, with the specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of the stage area.
- j. Removal and disposal of the existing child care sign at the front of Building No. 3951 and install new child care sign, with specified information, at the front entrance of child care centers.
- k. Install new playground awning structure style, for thirty-five (35) covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- l. Removal and disposal of the existing chain-link fencing around the whole child care center boundary. Remove and dispose of existing four feet chain link fence, separating the playground area.
- m. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

14. Tsaille Child Care Center – Building No. 4013

Tsaille, Arizona – coordinates 36.293882, -109.216684

- a. Removal and disposal of all existing playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and rubber mulch material, located under the existing kite awning on the south side of the playground.
- b. Removal and disposal of all plastic timber edging, plastic timber edging metal spikes, and turf material, located under the existing 28' x 28' awning. The two existing 28' x 28' awning structure, structure awning, and the recently installed 2-5 years of age playground equipment will remain as is.
- c. Install specified color and design of Pour and Play surfacing, under both 28' x 28' awnings. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- e. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play

surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.

- f. Construct new full-court basketball court, with all markings and lines, install two (2) new Jr. sized basketball goals and two (2) new adult size basketball goals, and a new personalized sign imitating a full scoreboard.
- g. Removal and disposal of the existing child care sign at the front of Building No. 4013 and install new child care sign, with specified information, at the front entrance and back entrance of child care center.
- h. Removal and disposal of the existing chain-link fence around the entire child care center boundary.
- i. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

15. Tuba City Child Care Center – Building No. 4015/Building No. 4017/Building No. 4020

Tuba City, Arizona – coordinates 36.122436, -111.244492

- a. Removal and disposal of all existing outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, and turf material, located under the existing large 67' x 98' awning. The existing 67' x 98' awning structure and awning will remain.
- b. Removal and disposal of the uncovered playground swing set equipment, plastic timber edging, plastic timber edging metal spikes, and rubber mulch material.
- c. Install new 2-5 years of age-appropriate playground equipment, new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under the existing large 67' x 98' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- e. Construct a new half-court Basketball Court with all markings and lines and install one (1) new child sized basketball goal and one (1) new regular size basketball goal, and a new personalized sign imitating a full scoreboard.
- f. Removal and disposal of the existing child care sign at the main entrance of Building No. 4008/Building No. 4009 and install new child care sign, with specified information, at the front entrance of child care center.
- g. Install new playground awning structure style, for the required number of covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- h. Removal and disposal of the existing black picket fence and chain-link fence, around the entire child care center boundary.

- i. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

16. Two Grey Hills Child Care Center – Building No. T073152

Two Grey Hills, New Mexico – coordinates 36.281724, -108.817579

- a. Removal and disposal of all outdated playground equipment, components, plastic timber edging, plastic timber edging metal spikes, playground turf material, playground awning structures and awnings, and rubber mulch from the existing playground areas and outside classroom areas.
- b. Removal and disposal of turf material, plastic timber edging, plastic timber edging metal spikes, from under recently installed 28' x 28' awning structure. Recently installed awning structure and 2-5 years of age playground equipment will remain as is.
- c. Install specified color and design of Pour and Play surfacing, under recently installed 28' x 28' awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- d. Install specified color and design of Pour and Play surfacing, outside classroom areas. Classroom areas will be furnished with learning walls, tunnels, sound making instruments, and an appropriate number of benches. The learning walls will incorporate the Navajo language, such as numbers (1-10), colors (primary colors), and animals (cow, horse, dog, cat, sheep).
- e. Install new 5-12 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- f. Install new 2-5 years of age-appropriate playground equipment, appropriate number of new playground components, age-appropriate new playground signs, appropriate number of new playground benches, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment and adult exercise equipment stations.
- g. Construct new full-court basketball court, with all markings and lines, install two (2) new Jr. sized basketball goals and two (2) new adult size basketball goals, and a new personalized sign imitating a full scoreboard.
- h. Install new six (6) station adult exercise equipment stations, appropriate number of new ADA accessible picnic tables, one (1) new trash can, specified color and design of Pour and Play surfacing, under new appropriate size playground awning structure and specified color playground awning. The installation of Pour and Play shall be installed as one slab, connecting with all playground equipment.
- i. Install one hundred (100) new seat amphitheater style seating in the playground area, with specified color of awning structure and awning color, stage with safety railing, with stairs and ramp access on both sides of the stage.

- j. Removal and disposal of the existing child care sign at the front of Building No. T073152 and install new child care sign, with specified information, at the front entrance of child care centers.
- k. Install new playground awning structure style, for thirty-six (36) covered parking spaces at the main parking lot area and provide the submittal to DCCD for approval for the specified color of the new awning structures and awning color.
- l. Removal and disposal of the existing chain-link fencing around the whole child care center boundary. Remove and dispose of existing four feet chain link fence, separating the playground area.
- m. Install new eight feet high industrial grade, specified color steel fence, with security lock swinging gates as required, around the entire child care center boundary and playground area.

**Period of Performance:**

To remove and dispose the existing playground awnings, awning structures, turf surfacing, rubber playground mulch, rubber surfacing tiles, plastic edging timbers, plastic edging timber metal spikes, playground equipment, playground benches, basketball courts, basketball goals, playground signs and other playground components. Install new age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts, regulation sized basketball goals and Jr. sized basketball goals, and small amphitheater with seating, shall be coordinated and scheduled, with the Department of Child Care and Development, for the following Child Care Centers; Alchini Nizhoni Child Care Center – Building No. 4244/Building No. 4245, Crownpoint Child Care Center – Building No. 4049, Ft. Defiance Child Care Center – Building No. 4006, Ft. Defiance Maintenance Yard, Hogback Child Care Center – Building No. 4010, Karigan Child Care Center – Building No. 5166, Kii’ Doo’ Baa’ Child Care Center – Building No. 2394/Building No. 4011, Leupp Early Learning Center – Building No. 3150, Little Miss Muffet Child Care Center – Building No. 4008/Building No. 4009, Many Farms Child Care Center – Building No. 4021, Nooseli Child Care Center – Building No. UNKNOWN, Pinon Child Care Center – Building No. 4246, Rough Rock Child Care Center – Building No. 3951, Tsaile Child Care Center – Building No. 4013, Tuba City Child Care Center – Building No. 4015/Building No. 4017/Building No. 4020, and Two Grey Hills Child Care Center – Building No. T073152.

The contractor shall provide a written project schedule to the Department of Child Care and Development, to complete the scope of work within twelve (12) months.

**Special Requirements:**

1. The contractor must be a licensed contractor for the removal and disposal of all existing playground awnings, awning structures, turf surfacing, rubber playground mulch, rubber surfacing tiles, plastic edging timbers, plastic edging timber metal spikes, playground equipment, playground benches, basketball courts, basketball goals, playground signs and other playground components. Install new age-appropriate playground equipment, playground components, playground signs, playground benches, picnic tables, trashcans, adult exercise equipment, Pour and Play surfacing, playground awning structures, playground awnings, full sized and half sized basketball courts, regulation sized basketball

goals and Jr. sized basketball goals, and small amphitheater with seating. The contractor shall provide all equipment and material submittals to the DCCD for approval.

2. The contractor and sub-contractors are required to wear a face mask when entering all buildings. The face mask mandate was lifted on the Navajo Nation, but the Department of Child Care and Development still require face mask to be worn indoors of all child care buildings.
3. The contractor shall submit written weekly reports on the project status and the completion of the duration of the entire project for all site locations.
4. The contractor shall be responsible for the disposal of all damaged and replaced materials, to an approved EPA landfill, off the Navajo Reservation.
5. The contractor shall provide Playground Maintenance Kits with touch up paint, binder with documents, hex key wrenches, and extra screws for all the new playground equipment installed, at all project site locations.
6. Payments shall be made in accordance with the provisions of the contract.

**End of Statement of Work**

# REQUEST FOR PROPOSAL

## General Information

### DCCD Installation & Removal of Existing Playground Equipment and installation of New Playground Equipment

Department of Child Care & Development

Navajo Nation Division of Social Services

#### Bid No: 23-10-3153LE

- Request for submittal deadline: All RFPs must be received, by Friday November 17, 2023  
at 5:00 pm MDT
- CONTACT INFORMATION: Navajo Nation Department of Child Care & Development  
Cyrus Davis, Planner/Estimator  
Phone No: (928) 871-7761
- COURIER SERVICE/DELIVERY TO: Navajo Nation Department of Child Care & Development  
Attention: La Tisha Dodson, Contract Analyst  
47552-B State Highway 264, Window Rock, AZ 86515
- MAIL TO: Department of Child Care & Development  
Navajo Division of Social Services  
P.O. Box 2425  
Window Rock, Arizona 86515

#### INSTRUCTION TO BIDDERS

- A. **ISSUING OFFICE:** This Request for Proposals (RFP) is issued for the Navajo Nation Department of Child Care & Development. P.O. Box 2425 Window Rock, Arizona. The Navajo DCCD supports low-income working families through childcare financial assistance and promotes children’s learning by improving the quality of early care, education, and afterschool programs at child care centers located throughout the vast regions of the Navajo reservation.
- B. **PURPOSE:** This RFP provides prospective proposals with sufficient information to enable them to prepare and submit for consideration.
- C. **SCOPE:** This RFP contains the instructions governing the proposals to be submitted and the materials to be included therein; mandatory requirements which must be met to be eligible for consideration; and other requirements to be met. Please include any supporting attachments with the proposal packet.
- D. **SCHEDULE OF ACTIVITIES:** **DEADLINE:**
- |   |  |
|---|--|
| 1. Prospective proposals Inquiry deadline<br>(No questions accepted after this date)<br>Inquiries and questions will be answered<br>at any time, prior, questions may be verbal<br>or in writing. <u>Due date for all proposals</u> | November 15, 2023<br><br><br><br><br><br><br><br><br><br><b>November 17,2023</b> |
|---|--|
- E. **INQUIRES:** Prospective proposals may make telephone or written inquiries concerning this RFP to obtain clarification of requirements. No inquiries will be accepted after the inquiry deadline listed in Section D. (1) Mailed inquiries is to be addressed to:

The Navajo Nation  
Department of Child Care & Development  
Post Office Box 2425  
Window Rock, Arizona 86515

- F. **ADDENDUM OF SUPPLEMENT TO THIS REQUEST FOR PROPOSALS:** In the event that it becomes necessary to revise any part of the RFP, an addendum will be issued.
- G. **PROPOSALS SUBMISSION:** Proposals must be received on or before November 17,2023. Businesses who are mailing their proposals should allow sufficient time for mail delivery to ensure receipt by the time specified. If mailed, it is recommended that proposals be sent by certified mail to the address indicated on the cover sheet of the RFP. NO LATE PROPOSALS WILL BE ACCEPTED.

**FOUR (4) COPIES OF THE PROPOSAL ARE REQUIRED:** The original and three copies must be delivered in a sealed envelope. The outside of the envelope should be clearly marked with the **DCCD Installation & Removal of Existing Playground Equipment and Installation of New Playground Equipment Services, Bid No: (23-10-3153LE) DO NOT OPEN**, and the name and address of the firm submitting the proposal. **Cost to be sealed in a separate envelope.**

**LATE RECEIPT OF PROPOSALS:** Late proposals will NOT be accepted. It is the responsibility of the proposal to ensure that the proposal arrives in the Purchasing Services Department prior to the date and time specified.

- H. **REJECTION OF PROPOSALS:** The Navajo Nation Purchasing Services Department and The Navajo Nation Department of Child Care & Development reserves the right to reject any or all proposals and to waive informalities and minor irregularities in proposals received.
- I. **PROPRIETARY INFORMATION:** Any restrictions on the use of data contained within any proposals must be clearly stated in the proposal itself. Proprietary information submitted in response to this RFP will be handled in accordance with applicable purchasing procedures. Each and every page of the proprietary material must be labeled or identified with the word "PROPRIETARY".
- J. **RESPONSE MATERIAL OWNERSHIP:** All material submitted regarding this RFP shall become property of the Navajo Nation and will not be returned to the business. Responses received will be retained by the Purchasing Services Department and may be reviewed by any person after final selection has been made, subject to paragraph K below. The Navajo Nation Purchasing Services Department has the right to use any or all system ideas presented in reply to this RFP, subject to limitations in paragraph K below. Disqualification or non-selection of a proposal or bid does not eliminate this right.
- K. **INCURRING COSTS:** The Navajo Nation Purchasing Services Department and The Navajo Nation Department of Child Care & Development is not liable for any cost incurred by the proposal prior to issuance of a contract.
- L. **ACCEPTANCE OF PROPOSAL CONTENT:** The contents of the proposal of the successful proposal will become contractual obligations if acquisition action ensues. Failure of the successful proposal to accept these obligations may result in cancellation of the award and such proposal may be removed from consideration for future solicitation. The Navajo Nation Purchasing Services Department and the Navajo Nation Department of Child Care & Development reserve the right to pursue appropriate legal action in the above set of circumstances.
- M. **ACCEPTANCE TIME:** The Navajo Nation Division of Social Services – Department of Child Care & Development, intends to make a vendor selection within ten (10) days after the closing date for receipt of proposals.
- N. **AWARD OF BID:** Upon selection, a contract document will be prepared to the vendor and the proposal submitted by the vendor will become part of the contract.
- O. **JOINT PROPOSALS:** Nothing in this RFP shall be construed to prohibit vendors from entering into a consortium for the purpose of affirming a proposal in response to this RFP. Parties to a consortium will not be permitted independent, individual proposals in response to this RFP.
- P. **EVALUATION PROCEDURES AND CRITERIA:**
  - I. A Review Committee will review and will judge the proposals received in accordance with the general criteria used herein. The team may request oral presentations by the organization proposing. Proposals must be prepared to provide any additional information the team feels necessary for a fair evaluation of proposals.



- II. Failure to provide any information requested in the RFP may result in disqualification of the proposal. All proposals must be endorsed with the signature of a responsible official having the authority to bind the proposal to the execution of a contract.
- III. The sole objective of the review team will be to select the proposal that is most responsive to the needs of the Navajo Nation Department of Child Care and Development. The specifications in this RFP represent the minimum performance criteria necessary for a response. On the basis of the evaluation criteria established in this RFP, the Review Committee will select and recommend the proposal who best meets this objective.
- IV. Evaluation Criteria: The following criteria will be used by the selected proposal reviewing Committee in the selection process for contract award. The technical proposal factors will be rated on a scale of 1-100 with weight relations as stated below.

<u>Proposal Content and Organization</u>	0-10 Points
<ul style="list-style-type: none"> <li>• Organization letter &amp; Qualifications</li> <li>Implementation plan &amp; schedule</li> <li>Copies of licenses, certifications</li> </ul>	
<u>Project detailed</u>	0-30 Points
<ul style="list-style-type: none"> <li>• Detailed information on approach to scope of work providing methodology with description of services</li> </ul>	
<u>Project Schedule:</u>	0-20 Points
<ul style="list-style-type: none"> <li>• Schedule and proposed time frame of services</li> </ul>	
<u>Credentials and Past Performance</u>	0-25 Points
<ul style="list-style-type: none"> <li>• Licensures of business</li> <li>• Detailed resume and experience</li> </ul>	
<u>Cost:</u>	0-15 Points
<ul style="list-style-type: none"> <li>• Separate Sealed Envelope</li> </ul>	

- V. Cost/Price Factors:  
The importance of cost factors in the selection will depend upon the magnitude of the cost differentials identified, the credibility of such differential, the keenness of competition in the Technical Proposal, and the impact of other factors. The burden of proof as to cost credibility rests with the offeror. Proposed costs will be evaluated not only to determine if the estimate is reasonable, realistic and cost effective, but also to determine the offerors understanding of the department and ability to organize and perform the contract. Cost/price factors will not be numerically weighed and scored.

Proposed Cost: (To be sealed in a separate envelope) Show cost for overall proposal with NN Tax included with detail cost and attachment to be with proposal packet.

- Attachment called "Purchase Price" that's under the Scope of Work.

- Q. **STANDARD CONTRACT:** The Navajo Nation reserves the right to incorporate standard contract provisions into any contract negotiations as a result of a proposal submitted in response to this RFP. The Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, the Navajo Nation Business Opportunity Act, Navajo Procurement Act, and applicable federal law, rules and regulations. This procurement and any RFP with respondents that may result shall be governed

by the laws of the Navajo Nation and applicable Federal law. Nothing herein shall be construed as a waiver of the Navajo Nations Sovereign Immunity.


- R. **RETURN OF PROPOSALS:** The Navajo Nation has no obligation to return any proposals received in response to this RFP.
  
- S. **SPECIAL CLAUSES:** Pursuant to Section 507 PL 106-113, Special Clauses: The grant agreement requires disclosure of (1) the percentage of the total costs of the program or project which will be financed with Federal money (2) the dollar amount of Federal funds for the project or program, and the (3) percentage and dollar amount of total costs of the project or program that will be financed by nongovernmental sources.
  - 100% of total cost of this RFP will be financed with ACF-DHHS CCDF Grant Funds
  - Upon award and acceptance, the total dollar amount will be made available
  - Upon the contract with the awarded vendor.
  - None of this RFP will be funded by outside sources.
  
- T. **TERMS:** The term of this contract will be approximately 1 (one) year, February 1, 2024- January 31, 2025 , with option for negotiable contract or a purchase order that will requires mutual agreements between both parties.
  
- U. **PROPOSAL REQUIREMENTS:** All proposals must have as a minimum, the capabilities listed herein and the bid proposal submitted must reflect in detail the inclusion of these services as well as the degree of expertise in utilizing these capabilities.
  1. Licensed, bonded, and current **General Liability**.
  2. Prospective recipient shall sign a **Navajo Nation Debarment and Suspension Waiver** form, to be provided by DCCD.
  3. Must Submit Listing and provide all Licenses, Certification, Awards, Degree with Proposal
  4. Prospective recipient shall sign a **Tax Form – W9 (2018)**

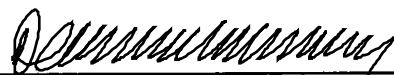
**BILLING AND PAYMENT:**

1. Billing and payment shall conform to all Navajo Nation procurement procedures. In order to receive timely payment, vendor have an obligation and responsibility to present invoices that are timely and accurate. An original of a vendor’s invoice is needed for payment. The invoice must also contain identical information as shown on the purchase order or contract.

**Acknowledgment:**

I read and reviewed information pertaining “Request for a Proposal” for Navajo Nation Division of Social Services “DCCD Installation & Removal of Existing Playground Equipment and Installation of New Playground Equipment Services” for Tribal Child Care Centers and approve to be advertised as is.

  
\_\_\_\_\_  
Cyrus Davis, Planner/ Estimator

  
\_\_\_\_\_  
Deannah Neswood-Gishey, Department Manager III